

CLUB MEETING POLICY

This document is provided to support the Club Rules and communicate club policy to the members. Policy may be revised from time to time by the committee, and members will be adequately notified of changes.

1. There are three types of meetings that are held by the Club. First there are the formal General Meetings (includes the Annual and Special General Meetings), the details for which are dictated by the Club Rules. Secondly there are the monthly Club Meetings (also referred to as the “Wednesday Meetings”), and thirdly there are the Committee Meetings.
2. Although detailed requirements for Annual General Meetings are covered in the Club Rules, the basic requirements are that a quorum of 20% of the active club membership must attend, and they must be held within 60 days of the end of the club financial year. Given that the financial year ends on March 31 and that the delay of auditing the club books is usually around a month, this meeting is typically scheduled for the first week of May.
3. Club meetings (or Wednesday Meetings) are held on the first Wednesday of the month and provide members an opportunity to mix socially with other members. Changes to this regular schedule should not be made without careful consideration, and certainly not without adequate notification to all members.
4. One person on the committee should accept responsibility for administering the programme for Club meetings, and this person will need inspiration and help from other members. Typically Club Meetings will involve some discussion about recent and upcoming events, and an address by a speaker on a topic associated with bushwalking. Guest speakers from outside the club may be invited to address Club meetings.
5. Guest speakers represent an ideal mechanism to improve the knowledge of all bushwalkers, thus reducing risk to the leaders, the committee, and the Club. Guest speakers should be advertised in the Venturer and introduced to the meeting, by stating the subject that the speaker is to talk about, why that subject is important to the members, and why that particular speaker is ideally qualified to talk on that subject.
6. Club meetings are a social event and members should be encouraged to stay back after the formal activities to chat and mix. Traditionally the club provides tea and coffee and some biscuits as a mechanism to encourage this socialising.
7. The club Committee is required to meet at least 4 times per year (Club Rules Section 9(h)), but will usually meet each month during the main walking season at a time and place that is determined by the Committee. These meetings are intended for the committee to co-ordinate and discuss business associated with the essential running of the club. Club members may attend Committee meetings on request, but will not have the right to address the meeting without invitation.